

**EDUCATION**

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**Middlebury College****Middlebury, VT/Moscow, Russia***Master of Arts in Russian Language**August 2018*

- Courses on Russian language pedagogy, history, politics, literature, and culture including study at the Higher School of Economics in Moscow, Russia

**University of Rochester****Rochester, NY***Bachelor of Arts in Russian and Classics**May 2013*

- Summa Cum Laude with Highest Department Distinctions
- Honor Societies: Phi Beta Kappa, Dobro Slovo (Slavic Studies), Eta Sigma Phi (Classics)
- Burton Award for Excellence in Russia, Outstanding Russian Sophomore of the Year, Rosen Family Classics in Italy Award, ACTR Russian Essay Contest Honorable Mention
- Exchange student at CIEE St. Petersburg, Visitor Services Intern at State Hermitage Museum

**PROGRAM MANAGEMENT AND ADVISING EXPERIENCE**

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**University of North Carolina at Chapel Hill****Chapel Hill, NC***Assistant Director, Russian Flagship Program**August 2018 - present*

- Advise all Russian Flagship students to ensure proficiency benchmarks are met
- Coordinate application and enrollment into Flagship program
- Plan and implement cultural, social, and educational events for the Flagship community
- Lead all marketing and recruitment efforts for the Russian Flagship Program

**University of Rochester****Rochester, NY***International Student Counselor**August 2018 – August 2020*

- Plan and implement cultural, social, and educational activities and events for the college
- Provide direct assistance to students seeking advice on program planning, academic resources, special academic opportunities, rules and policies, graduation requirements
- Develop and coordinate services for 1,400+ international students
- Serve as primary academic support counselor for 30+ students on academic probation
- Manage a peer mentoring program to support incoming international students
- Teach “International Student Success Seminar,” a 2-credit transition course for international students studying in the U.S. for the first time

*International Financial Aid Counselor**August 2015 - August 2017*

- Processed need-based aid awards for all international and undocumented/DACA students
- Advised high-need international and undocumented/ DACA students and referred them to necessary resources

**ADDITIONAL RELATED EXPERIENCE**

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**University of Rochester****Rochester, NY***Lecturer of Russian**August 2016 - August 2017, August 2018 - present*

- Teach Elementary Russian and Intermediate/Advanced Russian Conversation courses
- Serve as Undergraduate Advisor to 25+ undergraduate first- and second-year students
- Attended Department of State StarTalk program for teachers of critical languages
- Elected Member of Phi Beta Kappa Executive Board
- Member of Fulbright Campus Evaluation Committee
- Participated in 5-month Faculty Training Program for Online Teaching and Course Design
- Presented guest faculty address at Dobro Slovo Slavic Honor Society induction ceremony

**Middlebury Language Schools****Middlebury, VT***Russian Language Instructor**Summer 2020*

- Teach Intermediate Russian language and culture courses
- Lead club activities in target language designed to develop students' cultural fluency

**Kids are Kids Refugee Center****Moscow, Russia***Russian Language Instructor**January - June 2017*

- Taught Russian language to refugee children ages 5-15 from Afghanistan and Syria
- Coordinated cultural field trips to local museums

**The Fulbright Program****Voronezh, Russia***Fulbright English Teaching Assistant**September 2013 - July 2014*

- Taught English language, American history and culture to 200+ students at Voronezh State University
- Led weekly English classes for adults and judged English language competitions
- Created pen pal program for university students to connect via email with U.S. students

**Phi Beta Kappa****USA/Europe***Joseph O'Hern Research Assistant**September 2014 - June 2015*

- Conducted Russian cartographic research in Russian rare book and émigré library collections in 7 countries across Europe, based on original research begun at Library of Congress

**The Library of Congress****Washington, D.C.***Junior Fellow, Rare Book and Special Collections**June 2013 - August 2013*

- Presented Rare Book and Special Collection materials to members of Congress, Library interns, and the general public to introduce them to the breadth of the RBSCD's collection

*Rare Book and Special Collections Intern, Yudin Project**June 2012 - August 2012*

- Identified A. Yudin items in Library's collections using handwritten card catalog in pre-Revolutionary Russian
- Prepared research and presented lecture on The Lithographic Firm of A. Il'in to 100+ library professionals

**PRESENTATIONS AND PUBLICATIONS**

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Doubleday, M. (March 2020). "Thinking Broadly about Supporting International Student Success: Don't forget about the parents!" Article in *IENetworker Magazine*.

Doubleday, M. (April 2019). Fulbright Association Panel. Fulbright Assoc. of WNY and PA.

Doubleday, M., Zhang, Kailin (March 2019). "Mentoring International Students on a Budget". NACADA Region 1 Conference. Burlington, VT.

Doubleday, M. (April 2014). "Tips and Tools Used with Proficient Adult Learners." 1<sup>st</sup> Place presentation award. National Association for the Teaching of English, Voronezh, Russia.

Doubleday, M. (October 2013). "Nontraditional Teaching Methodologies in US Higher Education." Voronezh, Russia. Voronezh State University.

Doubleday, M., Burke M., Oakley C. (August 2012). "Mapmaker to the Tsars: The Lithographic Studio of A. Il'in, St. Petersburg." Research presentation, Library of Congress. Washington, D.C.

Doubleday, M. (May 2012). "Ongoing work with Russian Youth in America." Lecture to Russian government officials, Moscow, Russia.